

**CALCUTTA INSTITUTE OF ENGINEERING AND MANAGEMENT**  
24/1 A, CHANDI GHOSH ROAD  
KOLKATA - 700040

CIEM/Admin(Notice)/18-19/

Date : 12.11.2018

**NOTICE**

**(FOR ALL GUARDIANS OF STUDENTS OF ALL SEMESTERS, MBA COURSES)**

**Sub : Registration for the Even Semester 2018-2019**

I am directed to inform all guardians that they are hereby advised to get their ward registered for the Even Semester 2018-19 session / semester, commencing from January 2019 by getting himself / herself registered for the session.

In case of payment through Demand Draft, payment should be made in favour of "Calcutta Institute of Engineering and Management" payable at Kolkata. Payment in cash and cheque is not acceptable. The other mode of payment is through the institute website [www.ciem.ac.in](http://www.ciem.ac.in) → E-Campus → Online fees payment (net banking, debit and credit cards)

The Semester fees will have to be deposited latest by 21<sup>st</sup> December 2018. The students who fail to register as per the above schedule, will not be allowed to attend his / her class and will not be considered as a bonafide student of the institute till they pay their semester fees and a late fine of Rs. 1000/- per month will have to be deposited along with the semester fees after 21<sup>st</sup> December, 2018. Registration forms have to be collected from office, while receiving Admits Cards for ensuing Semester Examinations.

  
**Principal**



**Declaration :**

**Ref No. :**

*I have received a copy of the notice dated for registration of Even semester 2018-2019 commencing from January 2019. I will submit the tuition fees by **21<sup>st</sup> December, 2018.***

**Date :**

**Name of the student :**

**Signature of the Guardian :**